



Smallbiz Upgrades Since March 2011- Feb 2011

- Cloud/ IPAD /MAC option.

There is now the option to access Smallbiz via cloud. What this means is that you can access you Smallbiz program from any computer (including an IPAD) and some late model phones). There is a charge for the extra users, and this can vary depending upon where you wish your data to reside ie. on our server (always on) or your shop computer (only available when your system is left on). You don't have to worry about updating Smallbiz or backing up.. it is all handled by us. A number of salons now have staff walking around the salon taking bookings on an IPAD. Smallbiz is used in exactly the same way it is now, it looks and acts the same but it is available on these new devices.

- Graphics

We have made a number of improvements for salons that have higher resolution screens. You now don't have to have Smallbiz only covering up a small part of your screen.

- Appointment deposits

A major upgrade of the appointment pre-payment/deposit system. This new system allows you to pay a deposit/pre-payment on an appointment without leaving the appointment. You are prompted for the amount to pay (which must be above the minimum or % you set) and the normal payment screen displays. If paid, the entries are automatically made into the day report and the appointment, when opened, will display with a different colour. When the appointment is complete & you take it to the till, the prepayment will automatically be pre-entered.

- New options for Web bookings.

The web application that your clients use to book appointments , has been improved to allow them to select 3 services (or more) and click "find" to see when this "group" of appointment scan fit in. Previously you had to select 1 then add it to the selected list, then select another and add it etc etc.. The new method provides a great deal better experience for the client. You can see this on the Smallbiz website.. there are some example salon booking pages.

The web bookings application has also been substantially speed up.

In Smallbiz at salon new option to say wether a client needs a password to make a booking (you can now say not)



- Appointment cut/paste options.

We have put back in an option that allows you to click on one appointment and select copy. Smallbiz will now ask you if you wish to copy all the appointments for that customer for that day (if there are). You can then go to the desired date/time and select paste...and ALL the appointment will be pasted . Previously you could only do one appointment at a time.

We have also brought back an option that allows you to copy an appointment and paste it to a number of times to different date/time/staff locations. Previously this was set to allow only one paste.
- Old Annoying names in the Appointment Book.

Are you getting annoyed that a walk in client name, that came in 2 years ago, still pops up when you select customers? Well there is a new option in “general Setup | Appointment maintenance” that allows you to get rid of them. This ONLY works for walk-In clients. Select the “Select Walk_In clients to remove” button and you can then select the client to remove.. easy and cleans things up
- Staff Layin for appointment book.

The Layin area now allows you to layin 12months at a time.
- Appointment book report

The Appointment Density report has been upgraded to make reading/using signifigantly easier and clearer.
- Voucher report upgraded

To make allowances for the new client prepay/deposit on appointments above, the Voucher report has been upgraded so that you can see all prepayments outstanding
- SMS credits totals

We have upgraded the SMS facility, so that when you enter the marketing area or appointment reminder send areas, Smallbiz will now automatically go via the web and get you accurate & uptodate SMS credits total. You now do not have to send an SMS to get your balance
- SMS minimum level warning

We have added an option where you can set a minimum SMS credits level. Whenever you get below this level a warning will display on screen. You have to acknowledge this to proceed. This request was from a number of salons where staff “didn’t notice” that there were only 10 credits left.
- Customer & Stock Import

The options for importing customers & stock INTO Smallbiz has been improved to cater for more situations.



- New 3am backup

There is already an automatic backup (to your computer) within Smallbiz when you first start Smallbiz each morning. However our support staff have found that a number of salons leave Smallbiz on all the time..never exiting out. Now 1). We do not recommend this...you should exit Smallbiz on a regular basis and re-start your computer. But 2). It meant that these salons never get an automatic backup... Yes “YOU” SHOULD BACKUP on a regular basis.. So we have added an automatic backup to your computer every day at 3am if the computer is left on and within Smallbiz. This is not fool proof and should not be relied upon to replace YOU DOING a BACKUP REGULARLY. We also recommend the autobackup to the Smallbiz server for a minimal cost of \$9 per month, for those that might not backup as often as you should.

- Marketing

We have put a search facility into the marketing area for SMS. You can search for SMS sent in any particular time/date. Smallbiz now also records what SMS is sent via the marketing area as well as the previous appointment SMS sent

- Client Regular payments

We are getting an increasing number of salons that are processing a regular payment on their clients credit card each month... a club type thing. Smallbiz now has an option to automatically create a monthly invoice to a list of clients automatically. This can also produce a credit card processing list that can be presented to most banks electronically. What this means is that you do not have to type in 50 or more credit card numbers into your credit card machine each month (very error prone) or pay a % to some processing company to do it for you. Whats more, you can then process the successful payments as a file into Smallbiz, so you don't have to manually enter each successful payment.

- Customer Card pages 2 & 3

We have implemented a new format on the customer card pages 2 & 3. It has been updated to allow a more free flowing text feel. You can now cut and paste information, put in more details per line and we think it is a great deal easier to read

- New Packages report

Under customer information in the menu, there is a new option “customer package use”.

Its one thing to be given a total of what they have left, but this is very underwhelming when there is a question about its accuracy. This report however gives an audit trail type list of all the transaction (when, by whom, what for, credits purchased) for that customer. You can then easily track back to accurately see exactly what has happened.